

SEELEY COUNTY WATER DISTRICT
1898 West Main Street (P.O. Box 161) Seeley, CA 92273
Telephone: 760.352.6612 Facsimile: 760.352.0589



PRESIDENT: Leslie Hill **VICE PRESIDENT:** Donald Murphy
BOARD OF DIRECTORS: Jason Grima, Esteban Jaramillo, Bianca Vasquez

MINUTES OF ADJOURNED REGULAR MEETING JULY 26, 2023

Date: JULY 17, 2023, Adjourned to July 24, 2023, Adjourned to July 26, 2023
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273
Time: 4:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

The regular Meeting of the Board of Directors of the Seeley County Water District was held at the district's meeting room and was called to order @4:01pm by Director L. Hill

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Director L.Hill, D.Murphy

QUORUM – ROLL CALL

***Director's present at Roll Call:* Directors L. Hill, D. Murphy, J. Grima (late 4:10PM via conference call), E. Jaramillo (late 4:33PM via conference call), B. Vasquez via conference call.**

Staff in Attendance: Administrative General Mgr. & Secretary of the Board Miriam Rosales, Plant Operation Supervisor: Amado Ramirez, Admin Asst: Ashley Hernandez, Patricia Lopez

Legal Counsel in Attendance: Mitch Driskill

Water & Wastewater Consultant: Absent

HR Consultant: Teri Brownlee

Other Members of the Public: None

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.

4. Approval of the agenda.

Director Murphy made a motion to approve the agenda as presented.

Seconded by Director B.Vasquez

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, D. Murphy, B. Vásquez vía conference call

Absent: J.Grima, E.Jaramillo

C. PUBLIC APPEARANCES

1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

D. REPORTS

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

E. CONSENT AGENDA

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Accounts Payable - Demands JULY/AUGUST
2. Approval of Minutes: REGULAR MEETING: JUNE 20, 2023
3. Authorize up to 4 Administrative days for the President of the Board for the month of JULY 2023.
4. Authorize and Approve AGMSB to reimburse Gary Thornburg for out-of-pocket expense for lunch in the amount of \$75.43 (SWRCB Public Meeting for NPDES Proposal Adoption).

5. Authorize and Approve AGMSB to reimburse Nancy Obeso for a mileage reimbursement in the amount not to exceed **\$10.00.**

Director Murphy made a motion to approve consent agenda items 1-5 as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call , D. Murphy, B. Vásquez vía conference call.

NOES:

ABSTAIN:

ABSENT: E. Jaramillo vía conference call

F.	Direction/Discussion:
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F-1. SUBJECT: DIRECTION/DISCUSSION: **ORDER R7-2023-0003 FOR THE WASTEWATER TREATMENT FACILITY NPDES PERMIT NO CA0105023 AND RESPONSE FOR THE SEELEY COUNTY WATER DISTRICT TO A TIME SCHEDULE ORDER (TSO) REQUEST FOR INTERIM EFFLUENT LIMITATIONS**

F-2. SUBJECT: DISCUSSION: **COMMUNITY-BASED GARDEN GUIDELINES –Moved to Closed Session**

G.	Action/Discussion
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G-1. SUBJECT: DISCUSSION/ACTION: **RESOLUTION 072423-01 OF THE SEELEY COUNTY WATER DISTRICT BOARD CHANGING REGULAR BOARD OF DIRECTOR MEETINGS TO THE THIRD WEDNESDAY OF EVERY MONTH**

1. APPROVE RESOLUTION 072423-01
2. REPEAL RESOLUTION 121321-01

Director Murphy made a motion to approve item G-1. as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call, D. Murphy

NOES: B. Vasquez via conference call

ABSTAIN:

ABSENT: E. Jaramillo vía conference call

- G-2. SUBJECT: DISCUSSION/ACTION: **NEW LOBBY HOURS AND DAYS OPEN TO THE PUBLIC**
1. APPROVE NEW LOBBY OFFICE HOURS AND DAYS WITH AN EFFECTIVE DATE OF SEPTEMBER 5, 2023.

Director Grima made a motion to approve item G-2. as presented.

Seconded by Director Vasquez. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima, E. Jaramillo., B. Vásquez vía conference call.

NOES: D. Murphy

ABSTAIN:

ABSENT:

- G-3. SUBJECT: DISCUSSION/ACTION: **RESOLUTION 072423-02 OF THE SEELEY COUNTY WATER DISTRICT BOARD ENTERING INTO A JOINT POWERS AGREEMENT WITH IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY (IVTA) FOR A RELIABLE COMMUNICATION SYSTEM**

1. APPROVE RESOLUTION 072423-01
2. AUTHORIZE THE PRESIDENT AND AGMSB TO EXECUTE AGREEMENT WITH IVTA
3. AUTHORIZE AND APPROVE THE ANNUAL MEMBERSHIP FEE OF \$7525

Director Grima made a motion to approve item G-3. as presented.

Seconded by Director Vasquez. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call , D. Murphy, E. Jaramillo vía conference call, B. Vásquez vía conference call

NOES:

ABSTAIN:

ABSENT:

- G-4. SUBJECT: DISCUSSION/ACTION: **THE SEELEY COUNTY WATER DISTRICT BOARD OF DIRECTORS PLAN OF ACTION ON THE SUSTAINABILITY OF THE INCURRED LIGHTING COSTS**

1. AUTHORIZE THE PRESIDENT AND AGMSB TO EXECUTE PLAN OF ACTION ON BEHALF OF SEELEY COUNTY WATER DISTRICT AND PRESENT THE PLAN TO THE IMPERIAL COUNTY COMMUNITY BENEFIT FUND PROGRAM ADMINISTRATORS AND TO THE IMPERIAL COUNTY BOARD OF SUPERVISORS
2. APPROVE THE MOST VIABLE PLAN OF ACTION OR GIVE ALTERNATIVE DIRECTION AND/OR OR RECOMMENDATIONS TO THE PLAN

Director Murphy made a motion to approve item G-4. as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call, D. Murphy, B. Vásquez vía conference call.

NOES: E. Jaramillo vía conference call

ABSTAIN:

ABSENT:

G-5. SUBJECT: DISCUSSION/ACTION: A RESOLUTION 072423-04 OF THE SEELEY COUNTY WATER DISTRICT BOARD OF DIRECTORS ENTERING INTO AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE – RURAL DEVELOPMENT (USDA-RD) FOR A \$39,900 GRANT TO PURCHASE COMPUTER EQUIPMENT

- 1. APPROVE RESOLUTION NO. 072423-03 ENTERING INTO AN AGREEMENT WITH USDA**

- 2. APPROVE AND AUTHORIZE THE ADMINISTRATIVE GENERAL MANAGER TO ACT ON BEHALF OF SEEELY COUNTY WATER DISTRICT TO OBTAIN AND EXECUTE ALL CONTRACTS AND SUPPORTING FORMS TO MEET THE LETTER OF CONDITIONS FOR A USDA-RD GRANT; FUNDS ARE TO BE EARMARKED FOR COMPUTER AND RELATED EQUIPMENT ONLY AND MAY NOT BE UTILIZED FOR OTHER PURPOSES**

Director Murphy made a motion to approve item G-5. as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call, D. Murphy, E. Jaramillo vía conference call, B. Vásquez vía conference call.

NOES:

ABSTAIN:

ABSENT:

G-6. SUBJECT: DISCUSSION/ACTION: EXTENSION OF CONTRACT FOR HUMAN RESOURCES SUPPORT TERI BROWLEE

Director Murphy made a motion to approve item G-5. as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call, D. Murphy, E. Jaramillo vía conference call, B. Vásquez vía conference call.

NOES:

ABSTAIN:

ABSENT:

G-7 SUBJECT: DISCUSSION/ACTION: EXTENSION OF CONTRACT FOR CONSULTANT AARON GARCIA

Director Murphy made a motion to approve item G-5. as presented.

Seconded by Director Hill. The item was taken to a vote.

Discussion of the Board and Public followed. The motion carried with all members voting in the affirmative.

AYES: Directors: L. Hill, J. Grima vía conference call, D. Murphy, E. Jaramillo vía conference call, B. Vásquez vía conference call.

NOES:

ABSTAIN:

ABSENT:

Convened to closed session at 5:05 PM Ayes: L. Hill, J. Grima vía conference call, D. Murphy, E. Jaramillo vía conference call, B. Vásquez vía conference call.

H. CLOSED SESSION:

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)
Agency designated representatives:
Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).
(One potential case)
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

Closed session reconvened to closed session at 5:42PM

I. ANNOUNCEMENTS:

1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am**
(open session) at 940 W. Main St.
2. CSDA Newsletter: www.csdanet.net

J.

ADJOURNMENT:

**Director Murphy made a motion to close the Meeting.
Seconded by Director Hills.**

**NEXT REGULAR BOARD MEMBER MEETING: September 20,
2023. AUGUST 23, 2023, REGULAR MEETING CANCELED**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.