

SEELEY COUNTY WATER DISTRICT  
1898 West Main Street (P.O. Box 161) Seeley, CA 92273  
Telephone: 760.352.6612 Facsimile: 760.352.0589



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

## **NOTICE OF REGULAR MEETING**

Date: February 21, 2023  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: 6:00PM

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

QUORUM – ROLL CALL

B. DISCUSSION OF AGENDA

1. Items to be pulled from the Action Calendar.
2. Items to be pulled from the Discussion Calendar.
3. Emergency Items to be added.
4. Approval of the agenda.

<b>C. PUBLIC APPEARANCES</b>
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1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.

2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes

**D.****REPORTS**

1. President and Vice President/or Board Member comments
2. Administrative General Manager and Secretary Report
3. Operations Report

**E.****CONSENT AGENDA**

All items appearing under the "Consent Agenda" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

1. Accounts Payable - Demands February
2. Approval of Minutes: REGULAR MEETING: December 19, 2022
3. Authorize up to 4 Administrative days for the President of the Board for the month of February 2023.
4. Authorize and approve the AGM to refund remaining deposit In the books to Account 1560211 in the amount not to exceed **\$73.68.**
5. *Ratify*, authorize, and approve the AGM mileage reimbursement to Nancy Obeso in the amount not to exceed **\$10.00.**
6. *Ratify*, authorize, and approve the AGM out of pocket business lunch to Miriam Rosales in the amount not to exceed **\$83.46**
7. Authorize and approve the AGM mileage reimbursement to Ashley Hernandez in the amount not to exceed **\$45.98**
8. Authorize and approve the out-of-pocket purchase to Miriam Rosales in the amount of **\$129.85**

**F.****HAZEN AND SAWYER: WASTEWATER TREATMENT PLANT IMPROVEMENTS**

No updates to report

**G.****DISCUSSION/ACTION**

G-1. SUBJECT: DISCUSSION: **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SEELEY COUNTY WATER DISTRICT RECOMMENDING ADOPTION OF AN AMENDMENT TO THE CONFLICT-OF-INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

1. APPROVE AND ADOPT RESOLUTION NO. 022123-01 AMENDING THE CONFLICT-OF-INTEREST CODE, DESIGNATED POSITIONS AND DISCLOSURE CATERGORIES.

- G-2. SUBJECT: DISCUSSION/DIRECTION/ACTION: **WATER RATE STUDY ANALYSIS**  
 1. APPROVE AND DIRECT THE ADMINISTRATIVE GENERAL MANAGER TO SEEK A WATER RATE ANALYSIS FROM RURAL COMMUNITY ASSISTANCE CORPORATION (RCAC) TECHNICIANS
- G-3. SUBJECT: DISCUSSION/DIRECTION: **LOCAL AGENCY FORMATION COMMISSION – REQUIRED FIVE (5) YEAR REVIEW OF SERVICE AREA PLAN AND SPHERE OF INFLUENCE**
- G-4. SUBJECT: DISCUSSION/ACTION: DISCUSSION/DIRECTION: **THE HOLT GROUP SERVICE AREA PLAN**  
 1. APPROVE THE HOLT GROUP PROPOSAL AS THE CONSULTANT TO UPDATE THE (SAP) SERVICE AREA PLAN  
 2. APPROVE THE ESTIMATE IN THE AMOUNT NOT TO EXCEED \$30,000
- G-5. SUBJECT: DISCUSSION/DIRECTION: **UNITED STATES GYPSUM (USG) TEMPORARY OPERATE A PILOT-SCALE WATER TREATMENT SYSTEM**

**H. CLOSED SESSION:**

This is a CLOSED SESSION in which the Board of Directors discuss matters in closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

1. SUBJECT: CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6)  
 Agency designated representatives:  
 Employee organization: Teamsters Union Local 542
2. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
 Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(b).  
 (one potential case)
3. SUBJECT: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
 Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (one potential case)
4. SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) (The performance of an existing employee) Title: General Manager and Secretary of the Board

**I. ANNOUNCEMENTS:**

1. Board of Supervisors Public Meetings: **Tuesdays every month at 9:30 am** (open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

**J.**

**ADJOURNMENT:**

**NEXT REGULAR BOARD MEMBER MEETING: March 20, 2023, at 6:00 P.M.**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will be made available at the front counter at Seeley County Water **District**, located at 1898 W. Main Street, Seeley CA 92273, during normal business hours.